

## CITY OF WINCHESTER TRUST AWARDS revised 2015



### **1. Criteria for Selection**

- 1.1. Awards are made for schemes which display a high standard of design, and make a lasting contribution to the City of Winchester and demonstrate a positive understanding of the character of the surroundings. Sustainability in terms of energy conservation and / or reduced carbon footprint will be taken into account.

Initially appropriate schemes will be shortlisted and a more detailed submission will then be required before final selection of the winners.

### **2. Conditions for Entry**

- 2.1. Schemes must be within the Town Wards of the City of Winchester or within the immediate surroundings.
- 2.2. Schemes may only be entered twice in consecutive competitions.
- 2.3. Entries must be submitted electronically by email or on a memory stick or CD **and** must also be submitted on paper in a transparent A4 folder, clearly labelled on the top right hand front corner with the name of the project.
- 2.4. The entry must contain the following documents, all marked on each page with the project name:
  - 2.4.1. The entry must be made on a correctly completed entry form
  - 2.4.2. a description of the scheme and a summary of the brief, on one side of A4
  - 2.4.3. the owner's permission to enter;
  - 2.4.4. a selection of photographs to illustrate the contribution made by the scheme; a minimum of 5, but up to 10 colour photographs. if the scheme is for restoration, repair or alteration, before and after photographs will be necessary;
  - 2.4.5. A location plan
  - 2.4.6. optionally, A4 plans and other drawings if applicable.
- 2.5. Entries must be received at the Heritage Centre by 18<sup>th</sup> May 2015.
- 2.6. Entries cannot be considered where any member of the judging panel is owner or designer.
- 2.7. Schemes must have been completed within 4 years of the date of entry.
- 2.8. Schemes must conform with one of the categories defined in section 3.
- 2.9. Entrants must undertake to provide one exhibition board (A1 Portrait) with appropriate illustrations of their scheme and a brief explanatory text to a format prescribed by the organisers, should their scheme be short-listed. Text and photographs must also be submitted electronically. If photographs are submitted within documents they must also be submitted as jpeg files.  
A period of about 4 weeks will be allowed for this submission.

### **3. Categories for Entry**

- 3.1. New buildings of any size, use or type.
- 3.2. Restoration, repair or alteration of existing buildings.
- 3.3. Public Art, Signs and Shop Fronts. Signs need not be shop signs.
- 3.4. Landscape works or improvements, including both hard and soft landscaping, street furniture, lighting or any other project that the organisers may consider appropriate.
- 3.5. Schemes that satisfy the criteria above, but also make a significant contribution to sustainability in terms of energy conservation and / or reduced carbon footprint.

### **4. Selection Panel**

- 4.1. The chairman of the panel will be an invited and prominent member of the design professions living and practising outside Winchester.
- 4.2. There will be four ordinary members of the panel chosen each year by the Trust Chairman from amongst the Planning Advisory Group members or other members of the Trust. At least two members of the panel will be members of the design professions: architects, town planners, commercial or industrial designers, professional artists or teachers of art, art or architectural historians, etc.
- 4.3. No panel member may serve in two consecutive competitions.
- 4.4. The membership of the panel, with the exception of the chairman, will not be publicised.

## **5. Selection Procedure**

- 5.1. Entries will be checked with the chairman of the Trust's Planning Advisory Group in case the panels have made any significant comments that should be taken into account.
- 5.2. Awards will be given on a majority vote in the panel, but no record will be kept of individual voting during selection.
- 5.3. There will be no limit to the number of schemes which may receive awards but account must be taken of the need to make the awards desirable by exclusivity and the need to maintain an appropriately high standard,
- 5.4. There will be no compulsion to make any awards should the standard of design be inadequate, but the need to encourage participation might justify a lesser designation.
- 5.5. There will be only one level of award, but a commendation or a mention may be made by the panel under special circumstances (such as failure on one significant issue only, or due to outstanding quality in a limited aspect).
- 5.6. Landscaping schemes may be judged to be premature and may be recommended for re-application.
- 5.7. The decision of the panel will be final and there will be no correspondence concerning the outcome.

## **6. Awards Procedure**

- 6.1. The panel will meet as often as necessary to inspect all the entries and visit the buildings to establish a short-list before inviting the chairman of the panel to join them in making the final awards, and when appropriate, the commendations and mentions.
- 6.2. A short statement of up to 100 words will be made about each awarded, commended or mentioned scheme stating the reason for the success of the entry.
- 6.3. Whenever possible, an exhibition of the short-listed schemes will be on display at the Trust AGM, when all Trust members present will be invited to vote for a special Members' Award, the result of which will not be published until the subsequent presentation of the awards.
- 6.4. On a separate occasion the awards and commendations will be made by the panel chairman, the chairman of the Trust or other appropriate person, when shortlisted entrants and others involved will be invited.
- 6.5. The venue for the awards ceremony may be one of the buildings that has received an award, or any other suitable building.
- 6.6. A press statement from the panel chairman, will be issued at the conclusion of the awards ceremony.

## **7. The Awards**

- 7.1. Certificates will be issued for awards and commendations to the owner, architect or designer and, where appropriate, the contractor. A Trust plaque for awards will be issued to the owner to fix to the structure at their expense.
- 7.2. The Trust will retain the right to remove a plaque should a scheme subsequently be so altered as to substantially devalue its character.

Notes:

1. The award scheme was initiated in 1980, and the first awards made in 1984 when Sir Hugh Casson was the panel chairman and a vice president of the Winchester Preservation Trust.
2. Apart from encouraging good and appropriate design, the purpose of the award scheme was to draw attention to the importance of contemporary design, and to emphasise that the Trust is interested in the quality of new design as well as refurbishment.
3. Awards have been made every two or three years, and the success of the scheme has been largely reliant on the commitment of the members of the Trust who have been responsible.
4. The rules have been and may be reviewed and up-dated when necessary on the basis of subsequent experience and with the approval of the Trust chairman.

DMM Feb 2015